



Rajarata University of Sri Lanka – Mihintale
Invitation for Bids
Supply of Labour Services 2024/2025

1. Sealed bids are invited by the Vice Chancellor/Chairperson, Department Procurement Committee of the Rajarata University of Sri Lanka from qualified and eligible bidders for the supply of Labour Services for one year from 01.06.2024.
2. Bids will be conducted through National Competitive Bidding Procedure.
3. Qualified bidders should not have been blacklisted and should have fulfilled the following requirements.
 - a) Bidder should be an institution registered within Sri Lanka under either Business Registration Ordinance, Companies Act or Corporative Ordinance.
 - b) Community Based Organization registered under the Divisional Secretariats regarding supply of the relevant services also may apply (Community based Organizations should submit the eligibility certificate obtained from the Divisional Secretary)
 - c) Should have experience of not less than (05) years (2019, 2020, 2021, 2022 and 2023) in supplying labour services successfully to Government Departments, Corporations, Statutory Boards or large-scale Private Institutions; At least one similar nature contract amounting Rs. 40 Mn. must be within the any of above five years and Annual Turnover of Rs. 60 Mn..
4. The amount of Bid Security to the value of Rs. 520,000.00 obtained from a commercial bank registered with the Central Bank of Sri Lanka valid up to 29.07.2024 or cash deposit of Rs. 260,000.00 credited to Account No. 008-1-001-8-1725841 maintained by People’s Bank, Anuradhapura Branch in Account of Rajarata University of Sri Lanka or the Shroff counter of the university. (original payment slip should be attached).
5. Interested eligible bidders may obtain further information / inspect the Bidding Documents from Assistant Registrar/General Administration of Rajarata University of Sri Lanka by T.P No.025-2266781 during weekdays from 9.00am to 3.00pm from 11.03.2024 to 01.04.2024.
6. A complete set of bidding documents may be purchased on the submission of a written request to the Assistant Registrar/General Administration from 11.03.2024 to 01.04.2024 on normal working days between 09.00 a.m. to 03.00 p.m. upon payment of a non-refundable fee of Rs.12,500/= in cash. Draft Bidding documents may be downloaded from the university website <https://www.rjt.ac.lk/notice> and the non-refundable fee credited to Account No. 008-1-001-8-1725841 maintained by People’s Bank, Anuradhapura Branch in Account of Rajarata University of Sri Lanka. The original receipt should be attached.
7. A 15% preference is given to Public Enterprises who submit bids as per the provision in Public Finance Circular No. 04/2020.
8. Bids will be closed at 02.00 p.m. on 01.04.2024.
9. Completed bids together with the copy may either be sent by registered post to address below or put into the Tender Box kept at the Office of the Registrar, 2nd Floor of the Administration Building, Rajarata University of Sri Lanka, Mihintale to receive before 2.00 p.m. on 01.04.2024. The caption of “**Supply of Labour Services – 2024/2025**” should be mentioned on the left-hand top corner of the envelope containing the bid.
10. Late bids will be rejected
11. Bids will be opened on 01.04.2024 at 2.00 p.m (soon after the closing). Bidders or their authorized representatives may be presented at the time of opening of bids.

The Vice Chancellor/Chairperson
Department Procurement Committee
Rajarata University of Sri Lanka
Mihintale
11.03.2024