



## **International Symposium of Rajarata University of Sri Lanka**

Faculty of Technology, Rajarata University of Sri Lanka, Mihinthale, Sri Lanka.

### **Presenting the paper at the conference**

Once registered as the presenting author, you would be notified of the date, time, venue, and the session of your presentation. You require to send a recorded video of the presentation before the given deadline.

On the day of your presentation, you must attend the appropriate session to present your paper as per the given schedule.

If the work involves more than one author, the online presence of at least another author is expected.

### **Oral Presentation Guidelines**

Duration:

Presentation - 10 mins

Questions and Discussion – 5 mins

Submission checklist

- Finalized presentation, Name: AbstractNumber\_PresenterName.pptx (or pdf)
- Pre-recorded video clip WMV or MP4 format, Name: Abstract Number\_ Presenter Name.mp4

### **Guidelines for poster preparation:**

Hard copies of all selected posters should be sent to the Conference Office one week prior to the conference, to be displayed at the venue.

**Size and layout orientation:** Portrait A0 (width 841mm x height 1189mm). The layout needs to be in portrait page orientation (vertical orientation where height is longer than the width).

**Font:** Text should be of sufficient size that it can be easily read from 1.5 meters. Avoid using mixtures of type/font styles. left justified text is suggested, as it is easier on the eyes of the reader. The following font sizes are recommended.

- Title: 80-100 pt in a clear and solid font such as Arial Black

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- Heading: 48-60 pt in a clear font such as Arial
- Body text: 26-32pt in a clear font such as Arial with single spacing

**Contents:** Your poster must cover the material covered in the abstract. The text should be limited to the most important information only, leaving other details and explanations for your presentation.

Please include the following details.

- Title
- Authors with affiliations
- Introduction
- Methodology
- Results and Discussion
- Conclusions
- Maximum of 2 References

**Graphics:** Use of graphics (photos, tables, illustrations) is recommended.

### **Poster presentation**

Once registered as the presenting author, you would be notified of the date, time, venue, and the session of your presentation. You require to send PDF and JPEG versions of the poster before a given deadline along with the recorded video of the presentation. Although the committee will print your poster due to the current COVID situation, the cost of printing will have to be borne by the authors and can be paid while registering.

On the day of your presentation, you must attend the appropriate session to present your paper as per the given schedule.

### **Poster Presentation Guidelines**

Duration:

Presentation - 7 mins

Questions and Discussion – 5mins

### **Submission Checklist**

- Poster PDF format Name: AbstractNumber \_PresenterName.pdf
- Poster JPEG format Name: AbstractNumber \_PresenterName.jpg



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- Pre-recorded video clip WMV or MP4 format Name: AbstractNumber\_PresenterName.mp4

### **Publishing of the paper**

**All accepted abstracts will appear in the proceedings of the conference and selected papers will be published as full papers in Elsevier Proceedings of the symposium.**

Authors who are expecting to submit a full paper of the abstract to the special Elsevier Proceedings of the symposium need to mention it during the abstract submission stage. The reviewers may decide the suitability of the abstract for calling for the full paper based on the quality and the depth of the work conducted. All full papers received are subjected to a double-blind reviewing process and selected papers will be published in the Elsevier Proceedings of the symposium.

### **Video clip preparation**

A clear video-clip without background noise should be pre-recorded.

Please note that your recording should not exceed the time duration (Oral: 10mins and Poster: 7 mins). You can use any video recording tool to record your presentation.